

# Robert F. Kennedy High School

BUILT. NOT BORN.



MARCH 2021

## COVID-19 Site-Specific Prevention Plan

1401 Hiett Avenue  
Delano, CA 93215  
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**NOTE:** Each School has this posted on their website with specific information addressing their facilities and in-person groups.

**Site:** [Robert F. Kennedy High School](#)  
**Address:** [1401 Hiatt Avenue, Delano, CA 93215](#)

**This COVID-19 Site-Specific Prevention Plan (SSPP) reflects the most recent CDPH Consolidated Schools guidance released on January 14, 2021 and was most recently updated: February 24, 2021**

**The person responsible for implementing this plan is the Site COVID Response Coordinator/Administrator: [Les Lucas, Jr. – Assistant Principal of Discipline](#)**

This single point of contact is identified as the person to direct questions or concerns around health and safety practices, protocols, protective equipment, or potential exposure.

## **Introduction**

The purpose of this COVID-19 SSPP is to provide each school site and office in the Delano Joint Union High School District (DJUHSD) with clear guidance for reopening tailored to each setting, including adequate consideration of instructional programs and the needs of students, staff, and families. This plan is subject to regular updates and is based on the guidelines from the Center for Disease Control (CDC), California Department of Public Health (CDPH), California Department of Education (CDE), and Kern County Public Health (KCPH). As the COVID-19 public health crisis continues to evolve and Public Health Orders and/or guidance issued at the national, state, or local level is released, this SSPP will be modified to include new and/or updated requirements. To assist with communicating health and safety measures implemented at this site to reduce the spread of COVID-19, the plan will be shared with all staff and will be available to stakeholders including posted on the front page of the school's website.

## **State of California Guidance**

The (SSPP) template below combines state-level guidance published in the California State Resilience Roadmap and local Kern County public health policies. The State of California requires that businesses, including schools, to:

1. Perform a detailed risk assessment (school site walk-through) and implement a School Site-Specific Protection Plan (SSPP).
2. Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them.
3. Implement individual control measures and screenings.
4. Implement disinfecting protocols
5. Implement physical distancing guidelines

Additionally, this SSPP will be incorporated into the Comprehensive School Safety Plan. As the COVID-19 public health crisis continues to evolve and new Public Health Orders are issued both at the State and local levels, amendments to individual schools' SSPPs may be needed in order to incorporate new requirements. The Delano Joint Union High School District website will post

and disseminate updated information and tools for you to use in developing any needed amendments.

## **Guidance for Developing Your School's COVID-19 SSPP**

1. Perform a risk assessment and school site walkthrough of your campus and office spaces and use the protocols, guidance and best practices detailed in the *COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-21 School Year* as a guide for conducting your assessment.
2. Use the template below to create your own SSPP by filling in the required details, based on your individual school site to mitigate the transmission of COVID-19.
3. Finalize your SSPP and physically post it on your website and at your school at a visible location, near the entrance where students, staff and visitors can easily review it without touching the document.
4. Signage also needs to be posted at each public entrance of each site to inform all students, staff and visitors that they should:
  - a. Avoid entering or using the facility if you have COVID-19 symptoms;
  - b. Maintain a minimum six-foot distance from one another;
  - c. Sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
  - d. Wear face coverings, as appropriate, and;
  - e. Do not shake hands or engage in any unnecessary physical contact.

Sign templates can be downloaded from the Delano Joint Union High School District website at: [COVID-19 Sign Templates](#)

This plan is organized by the [CDC Considerations for Schools](#) which offers mitigation strategies to protect students, teachers, and staff. The sections of this plan include:

- 1. Promoting behaviors that reduce the spread of COVID-19**
- 2. Maintaining healthy environments**
- 3. Maintaining healthy operations**
- 4. Preparing for when someone gets sick**

## **Compliance/Risk Assessment/Site Walkthroughs**

- The Site COVID Response Coordinator/Administrator performs regular risk assessment walkthroughs of the site to ensure the items in the SSPP and all COVID health and safety protocols are consistently implemented and followed.
- Any violation of safety protocols or deficiencies in the implementation of the SSPP will be documented, addressed, and corrective action taken.
- The SSPP will be updated as needed to prevent any work-related factors contributing to the risk of infection.
- Students, staff, and visitors are encouraged to report safety concerns or violations.
- A copy of the District's Injury and Illness Prevention Plan (IIPP) is available on site.
- Any external group approved to use these facilities must also follow this guidance.

## **Face Coverings, Personal Protective Equipment (PPE) and Supplies**

- Face coverings, face shields, and gowns are available in the District warehouse.

- Staff and teachers can contact the Site COVID Response Coordinator to obtain any necessary face covering, PPE, or supplies.
  - The District maintains a [catalog](#) of items kept in stock at the District warehouse. The Site COVID Response Coordinator/Administrator contacts the MOT Director to obtain PPE and supplies for their site.
- 

## 1. Promoting behaviors that reduce the spread of COVID-19

### Individual Control Measures and Health Screenings

- Students and staff who are sick or exhibiting symptoms of COVID-19 are directed to stay home and follow CDPH and CDC guidelines for when they can return.
- The guidelines are summarized in the [DJUHSD Return to Work Flow Chart](#).
- Students and staff will complete a health [self-screening](#) prior to reporting to their school or worksite.
- Students, staff, and visitors are screened upon arrival at the site including a temperature check with a no-touch thermometer using the [DJUHSD Health Screening Protocols](#).
- Students and staff will be reminded to follow [CDC Guidance on How to Protect Yourself & Others](#) including:
  - Washing hands often
  - If soap and water are not readily available, use a hand sanitizer that contains at least 60% ethyl alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
  - Avoid touching your eyes, nose, and mouth with unwashed hands.
  - Avoid Close Contact: Put 6 feet of distance between yourself and people who do not live in your household.
  - Cover your mouth and nose with a mask when around others
  - Cover coughs and sneezes
  - Monitor your health daily
- Plexiglas wellness shields are installed where staff interact with the public or where one-to-one interaction takes place. These areas include but are not limited to:
  - Reception desks, secretary desks/counters, counselor offices, special education classrooms, related service providers or intervention staff desks.

### Promote Healthy Hygiene Practices

- The school will remind students and staff to:
  - Use a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow
  - Wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation, art, or shop; and before and after using the restroom.
  - Wash their hands for 20 seconds with soap, rubbing thoroughly after application.
  - Use hand sanitizer with at least 60% ethyl alcohol when handwashing is not practicable. (Ethyl alcohol-based hand sanitizers are preferred.)
- Tissues are available.

- Hand sanitizer pumps are placed at each teacher desk and each staff workstation.
- Touch free hand sanitizer dispensers are in common areas such as the main entrance and cafeteria serving lines.
- Wall mounted hand sanitizer dispensers are in each classroom and other areas as needed. Portable hand sanitizer dispensers are positioned at main entry points.
- Portable handwashing stations are placed throughout the campus to encourage handwashing and minimize congregating in restrooms.

## Face Coverings

- The District will provide (3-ply) cloth masks to each student and employee. Disposable (3-ply) masks will also be available. CDPH Guidance recommends that staff who come into routine contact with others use disposable 3-ply surgical masks because they are more effective than cloth face coverings.
- Masks should be worn and washed using [CDC Guidelines](#) including covering the mouth and nose.
- Students, staff, and visitors are required to wear a face covering per the [CDPH Guidance](#); unless a person is exempt as explained in the guidelines.
- Students are required to always wear face-coverings while at school, unless exempted.
  - A cloth face-covering or face shield can be removed for meals.
- The CDPH recommends that staff who come into routine contact with others use 3-ply surgical masks.
- These face covering guidelines do not substitute for existing guidance about physical distancing, handwashing, and staying home when sick.
- Face shields, while not a substitute for a mask, are available for all staff who would like to add this layer of protection to the mask they are wearing.
- Face shields, with a cloth drape, are available for staff and students who meet one of the [CDPH exemptions](#) for wearing a face cover. Staff with an exemption will provide a doctor's note to their supervisor. Students with an exemption will be confirmed by the school nurse.
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons (i.e., communicating with students with special needs) a face shield with a drape can be used if the wearer maintains physical distancing from others to the extent practicable.
- Students, visitors, and contractors are required to wear a face covering while on campus.
- To comply with this guidance, schools must exclude students from campus who are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. These students will be provided an alternative educational opportunity.
- Participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion as tolerated, both indoors and outdoors.

## Stable Groups

Stable groups provide a key mitigation layer in schools. A stable group is a group with fixed membership that stays together without mixing with any other groups for any activities. Guidance

from other agencies, including the federal Centers for Disease Control and Prevention (CDC), sometimes refers to them as “cohorts” or “pods.”

Implementing stable groups of students and staff reduces the numbers of exposed individuals if COVID-19 is introduced into the group, decreases opportunities for exposure to or transmission of the virus; facilitates more efficient contact tracing in the event of a positive case; and allows for targeted testing and quarantine of a small group instead of potential schoolwide closures in the event of a positive case or cluster of cases.

Strategies for departmentalized classes include rotating staff, block schedules, reconfigured bell schedules/passing periods, hybrid instruction, part in-person/part virtual, distance learning labs, virtual electives, certain teachers (who move in and out of stable groups) maintain longer distance from students (i.e., 8 feet).

### Phased Reopening in Stable Groups

- Start date of phases may be adjusted due to changing conditions impacted by COVID-19
- The Small Group Planning Template corresponds with the [DJUHSD School Opening & Safety Plan Under COVID-19 Conditions 2020-2021](#) (Revised February 23, 2021)

PHASE 1	PHASE 2	PHASE 3	PHASE 4
Tentative RESUME date: <b>03/08/2021</b>	Tentative start date: <b>03/22/2021</b>	Tentative start date: <b>04/12/2021</b>	Tentative start date: <b>04/26/2021</b>
○ Special Day Class (PAVE)	○ Remaining Special Day Classes ○ RSP ○ Homeless ○ Foster Youth	○ English Learners – ELD Emerging Block Classes ○ At Risk English Learners	○ 12 <sup>th</sup> Grade ○ Highest at Risk

### Entrance, Egress, and Movement Within the School

- Designated entrances and health screening stations will be identified for staff and students to avoid close contacts and mixing of stable groups. [COVID-19 Social Distancing Map Phase 1-4](#)
- [Staggered start times](#) and different entrance gates will be identified for different groups.
- Hallways are identified with signage, floor stickers, or painted arrows to label the [direction of travel](#) to avoid close contact and mixing.
- Stable groups will stay in one classroom or the minimum number of rooms practicable.
- Stable groups of students will be assigned different restrooms based on their location on campus.

### Measures to Maintain Physical Distancing

- During arrival and departure:
  - We use an active screening process for staff and students that starts the day with physical distancing requirements.
  - We utilize floor decals and signage to reinforce the need for physical distancing at the entrances to buildings and in classrooms.



- Minimize contact at school between students, staff, families, and community at the beginning and end of the school day. Prioritize minimizing contact between adults at all times.
- Stagger arrival and drop off-times and locations as practicable.
- Designate routes for entry and exit, using as many entrances as feasible while implementing health screening for students and staff upon arrival.
- In classroom spaces:
  - At least 6 feet between each desk
  - Distance student chairs at least 6 feet away from one another, except where 6 feet of distance is not possible after a good-faith effort has been made. Upon request by the local health department and/or State Safe Schools Team, the superintendent should be prepared to demonstrate that good-faith effort, including an effort to consider all outdoor/indoor space options and hybrid learning models. Under no circumstances should the distance between student chairs be less than 4 feet. If 6 feet of distance is not possible, it is recommended to optimize ventilation and consider using other separation techniques such as partitions between students or desks or arranging desks in a way that minimizes face-to-face contact.
  - Short-term exposures of less than 6 feet between students and staff are permitted (i.e., a teacher assisting a student one-on-one), but the duration should be minimized, and masks must be worn.
  - Classrooms will be cleared of any furnishings or clutter that hinder physical distancing.
  - Keep the same students and teacher or staff with each group of students, to the greatest extent possible.
  - Minimize movement of students and teachers or staff as much as practicable.
  - Minimize mixing among groups.
  - Band and choir practice and performances are not permitted indoors.
  - Maximize outdoor use where possible.
- In non-classroom spaces:
  - One-way traffic flow in hallways implemented where needed
  - Lockers will not be used to maintain distancing.
  - Tape or decals are placed on the ground to remind and visually show 6-foot distancing or one-way traffic flow.
  - Staggered classroom release will be implemented where needed.
  - Access to other common areas such as Libraries and Career Centers will be limited.
  - Weather-permitting, serve meals outdoors or in classrooms instead of cafeterias.
  - Furniture and chairs are removed to allow adequate physical distancing.
  - The number of visitors allowed inside the lobby or front entrance at any one time is limited.
  - Workspaces are placed at least 6 feet apart.

### **Sports and Extracurricular Activities:**

- School athletic activities and sports should follow the [CDPH Outdoor and Indoor Youth and Adult Recreational Guidance](#). Note that risk of infection transmission increases for indoor activities; indoor sports are higher risk than outdoor sports due to reduced ventilation. And



transmission risk increases with greater exertion levels; greater exertion increases the rate of breathing and the quantity of air that is inhaled and exhaled with every breath.

- Outdoor singing and band practice are permitted, provided that precautions such as physical distancing and mask wearing are implemented to the maximum extent possible. Playing of wind instruments (any instrument played by the mouth, such as a trumpet or clarinet) is strongly discouraged. School officials, staff, parents, and students should be aware of the increased likelihood for transmission from exhaled aerosols during singing and band practice, and physical distancing beyond 6 feet is strongly recommended for any of these activities.
- Students and coaches will follow Section 1 of this document: ***Promoting behaviors that reduce the spread of COVID-19 – Individual control measures and health screenings.***
- Face coverings to be worn by coaches, support staff and observers at all times, and in compliance with the [CDPH Guidance for the Use of Face Coverings.](#)
- Observers maintain at least 6 feet from non-household members.
- No sharing of drink bottles and other personal items and equipment. Athletes and coaches will be required to bring their own water source.
- Mixing with other households prior to and post any practice or competition must strictly adhere to current gathering guidance.
- All gatherings of athletes will be limited to their specific team/cohort.
- Athletes should report to workouts in proper gear and immediately return to change clothing/shower.
- Athletes are not allowed to linger or hangout on campus before or after conditioning.
- All athletes will follow CDPH guidelines on hygiene and equipment use.
- All athletes and coaches will adhere to [A Safe Return to Athletics for DHUHSD Students](#) plan.
- Associated indoor activities for the team (i.e., dinners, film study) are prohibited if engaged in competition given evidence that transmission is more likely to occur in these indoor higher risk settings.
- Teams must not participate in out-of-state games and tournaments; several multistate outbreaks have been reported around the nation, including California residents.

## Signage and Training

- Mandated training will be provided to all staff, students, and families on COVID-19 symptoms and protection measures. The DJUHSD staff are all trained using the Get Safety Trained modules through SISC. Staff is trained regularly as CDC guidelines are updated. Training materials are [here](#).
  - All staff completed the COVID-19 School-Based Guidelines Revised February 2021
  - All staff completed the Keenan Safe Schools IPM/Use of Antimicrobial Disinfectant course
  - All staff were provided the [DJUHSD COVID-19 Awareness Tri-Fold](#)
- Students and staff are regularly reminded of the importance of not coming to school/work if they have COVID-19 symptoms, live with someone with probable or confirmed COVID-19, or have been in close contact with someone with COVID-19.

- [Signage](#) and floor decals are displayed reminding employees of wellness protocols including hand washing, [properly wearing a face covering](#), and physical distancing.
  - CDC posters on [Stop the Spread of Germs](#), [Symptoms of COVID-19](#), [Hand Washing](#); and [How to Safely Wear and Take Off a Mask](#) are placed throughout the campus.
  - Breakrooms, meeting rooms, and restrooms display signage with reduced occupancy limits as needed to maintain adequate physical distancing and limited occupancy.
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## 2. Maintaining Healthy Environments

### Intensified Cleaning and Disinfecting

- Disinfectant wipes will be available in each classroom and at each work area for staff use. If more disinfectant wipes are needed, staff can contact the plant supervisor or office supervisor.
- All disinfectant wipes used by staff and disinfectant solutions used by custodians are on List N: EPA's Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2.
- All staff completed the Get Safety Training in the Use of Antimicrobial Disinfectant course.
- Plant supervisors, grounds workers, head custodians, and custodians complete the *COVID-19 School-Based Guidelines* presented by Get Safety Trained and continue to meet weekly to be informed of updated CDC guidelines.
- Custodians will clean and disinfect frequently touched surfaces (i.e. tables, doorknobs, light switches, countertops, handles, desks, toilets, faucets and sinks) following [CDC Cleaning and Disinfection Guidelines](#).
- In addition to the nightly cleaning and disinfecting, custodial staff will clean and disinfect the following surfaces multiple times each day: door handles, doors, bannisters, water bottle filling stations, shared appliances, handles, and restrooms.
- Restrooms are cleaned and disinfected hourly.
- Electrostatic disinfectant sprayers will be used nightly to disinfect student desks, surfaces, classrooms and office spaces after cleaning.
- When possible, high touch surfaces will be eliminated. For example, doors can be left open to avoid multiple people touching the door.
- Unnecessary clutter and furniture will be removed from classrooms and offices to allow for easier cleaning and disinfecting.
- The school has replaced shared water fountains with non-contact water refill stations throughout the campus. Students will provide/bring a labeled reusable water bottle to school daily.
- An additional custodian was hired to assist with COVID cleaning and disinfecting.
- Custodians are provided and trained on the proper protective equipment including gloves, eye protection, and respiratory protection.
- All disinfectant products are kept out of the reach of students.
- School buses will be disinfected after each run.

- Student tables are sanitized between lunches.
- Water is run in unoccupied buildings to maintain water safety.

### **HVAC Ventilation (Responsibility of District M & O)**

- Regular preventative maintenance is completed on all air filtration systems at all sites.
- HVAC systems are using filters with a minimum efficiency reporting value (MERV) of at least 13.
- Rooms will be ventilated with fresh, external air to the extent permitted by daily/hourly environmental conditions. Air quality will be continuously monitored.
- If at any time ventilation is believed to be inadequate, students and personnel will be released to go home.
- Any vehicles used for transportation will operate with windows lowered to 1 inch during operation to maximize air flow.

### **Limit Sharing**

- Students will store their belongings in designated spaces within classrooms that maintain separation from those of other students. Teachers will also have dedicated storage space. Everyone will be instructed to minimize what they bring from home to school.
- Students will have individual sets of classroom materials to prevent sharing. Any equipment that needs to be shared will be sanitized thoroughly between uses. Table and other horizontal work surfaces will be wiped down after use. Materials that are more difficult to sanitize will be quarantined for three days between uses (books, etc.).

### **Nutrition Services**

Nutrition employees will continue to prepare food following very strict food and safety procedures required by the United States Department of Agriculture (USDA), Occupational Safety and Health Administration (OSHA), and Kern County Department of Public Health (KCDPH). Here are some of the standard procedures and new protocols used in our cafeterias.

- Standard operating procedures for food safety and sanitation
- Nutrition service staff wear face coverings in all spaces where food is prepared, packaged, and distributed
- Face shields will be available for nutrition service staff
- Health screening for employees
- Mandatory training for food service workers
- No visitors allowed in kitchen or kitchen office
- Physical distancing for staff and students
- Distributed lines eating areas throughout the campus
- Outdoor spaces will be utilized for serving and eating when possible
- Touchless hand sanitizer stations at each serving line
- Contactless point of sale (ID cards will be scanned)

- Quick serve, single-serving, pre-packaged items
- Hygiene and social distancing signage and decals
- Tables sanitized daily and between uses
- Handwashing stations placed throughout the campus
- Washing hands or using sanitizer encouraged before and after eating
- Meals will be sent home with students for the days they are remote learning
- Drive through service provided on any non-student days or in the event of school closure

## **Transportation**

In the event the school offers transportation, applicable CDC guidelines will be followed. Bus drivers will solely be responsible for driving students. Trained staff will accompany the bus driver to conduct wellness screenings before students board the bus. Staff will be appointed to bus according to site assignment. Staff will adhere to CDC guidelines, wearing all necessary personal protective equipment. Any student with a temperature of 100.4 or more will not be allowed to board the bus.

- All students will maintain physical distancing and wear face coverings at the bus stops, loading and unloading, and while on the bus.
- Bus drivers and transportation assistants will wear a face covering.
- Extra masks will be available for students without a face covering.
- Bus routes adjusted to maintain limited capacity and minimize large gatherings at stops.
- Double runs may be needed in order to limit capacity.
- Encourage students to find other modes of transportation when possible.
- Maximize space between students and between students and the driver where practical.
- Driver will wear a mask while students are loading and unloading. Face shield are available for drivers to use.
- Students will sit one student to a bench, alternating rows on each side to create a zigzag pattern on the bus.
- Students will be seated from the rear of the bus forward to prevent students from walking past each other
- Afternoon runs should be boarded based on the order in which students will be dropped off
- Allow for additional loading time
- Frequently touched surfaces will be disinfected after each run (i.e. handrails, grab bars, tops of seats, and seat backs)
- Each evening and after transporting any individual who is exhibiting symptoms of COVID-19 the bus will be thoroughly cleaned and disinfected by bus driver
- School bus drivers and transportation staff will have a daily health screening including temperature checks
- Students picked up at their home will undergo symptom screening for COVID-19 including fever

- Bus drivers and transportation staff completed mandatory COVID Awareness and disinfectant training
  - Signage will be posted in bus to remind passengers of social distancing guidelines and to obstruct seating not in use
  - The DJUHSD will update transportation rules/protocols as additional guidance is released
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### 3. Maintaining Healthy Operations

#### Ensure Teacher and Staff Safety

- Staff are to maintain physical distancing from each other. This is critical to reduce transmission between adults.
- Staff will avoid physical contact including handshaking when greeting others.
- Workstations will adhere to all CDC distancing requirements.
- Staff will avoid congregating in lobbies, hallways, etc. when traveling through the office.
- Staff will stagger breaks and lunches when possible to ensure physical distancing.
- All staff must use face coverings in accordance with [CDPH Guidelines](#).
- A face cover is not a substitute for physical distancing.
- Meetings and professional development will be conducted virtually if possible.
- If circumstances require in person meetings, smaller groups, masks and physical distancing shall be required.
- Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.
- All surfaces such as tables, doorknobs, chairs, etc. shall be disinfected prior to and after holding in person meetings.
- Staff restrooms will be converted to single use restrooms and/or will be configured so staff can maintain six feet of distancing between each other.
- Staff shall wear a mask when using the restroom.
- Staff must wash hands for 20 seconds with soap and water after using the restroom.
- Plexiglas wellness shields will be installed at workstations where employees interact with the public or staff over a counter/desk, and in other locations as needed.

#### Special Ed In-Person Assessments

- Staff will use the site-specific reopening plan when special education assessments are conducted on campus. *See comprehensive Site-Specific Plans.*

#### COVID Testing

- Consult with [CDPH K-12 School Testing Guidance](#) if routine testing is being considered.
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## 4. Preparing for When Someone Becomes Sick

### Responding to Symptoms at School and/or COVID-19 Positive Cases

For the protection of all students attending school, it is mandatory to exclude from school any student who has a condition which suspected of being contagious.

- Any students or staff exhibiting symptoms will be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- The isolation area is located in **MOD-1 between buildings 100 and 200.**
- Staff monitoring the isolation room will follow the [DJUHSD Isolation Room Criteria and Guidelines](#)
- Any employee who displays signs of illness while at a worksite, shall report this directly to their immediate supervisor.
- A system is in place to track who is on campus to help with contact tracing if needed.
- The School Nurse will follow up with families of sick students.
- The COVID Contact/Administrator will follow up with sick staff or visitors.
- The Nurse or COVID Response Coordinator will investigate any COVID-19 illness and determine if any school or work-related factors could have contributed to risk of infection. Update and strengthen safety protocols as needed.
- All positive cases will be reported to Kern County Public Health.
- The school will implement the necessary processes and protocols when a workplace has an outbreak, in accordance with [CDPH Guidelines](#).
- Identify individuals who have been in close contact with an infected person and take steps to isolate COVID-19 positive person(s) and close contacts.
- A [close contact](#) is someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.
- Advise sick students or staff members not to return until they have met CDC and CDPH criteria to discontinue home isolation, including 24 hours with no fever, symptoms have improved, and 10 days since symptoms first appeared. Symptoms of COVID-19 may include: fever or chills, cough, shortness of breath or trouble breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Employees with confirmed COVID-19 need a note from the Kern County Public Health Department or their health care provider releasing them from isolation prior to returning to work. Testing is not needed to discontinue isolation.
- Inform those identified as having close contact with someone who has COVID-19 to self-quarantine for 14 days starting from the last day they were possibly exposed and follow CDPH and CDC recommendations. A subsequent negative test does not remove the need to self-quarantine for 14 days from last exposure.
- As you inform students or employees of their possible exposure to COVID-19 maintain confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Americans with Disabilities Act (ADA).
- Close off areas used by any sick person and arrange for clearing and disinfection.

- To reduce risk of exposure, wait 24 hours before [cleaning and disinfecting](#). If it is not possible to wait 24 hours, wait as long as possible.
- Establish alternative working locations for employees who were not in close contact with the infected person but who are in the quarantined area.
- Remind all persons on site to increase personal hygiene (i.e. handwashing) and be diligent about social distancing, wearing a mask, and other control measures.

## Notification and Communication Plans

1. If the suspected or confirmed case is a student, notify the DJUHSD point of contact for student COVID cases.

### **Ana Hernandez**

School Nurse

661-720-5296 [ahernandez1@djuhsd.org](mailto:ahernandez1@djuhsd.org)

2. If the suspected or confirmed case is a staff member or visitor, notify the DJUHSD point of contact for staff COVID cases:

### **Jesus Gonzalez**

Assistant Superintendent of Personnel Services

661-720-4129 [jgonzalez@djuhsd.org](mailto:jgonzalez@djuhsd.org)

3. Human Resources and Nursing Services will notify Kern Public Health of positive and probable cases, and exposed individuals.

**Kern County Public Health Services Department**  
**(661) 321-3000**

4. In the event of a confirmed positive case, the Site COVID Response Coordinator will notify the school community as recommended in the chart below and employees as required by AB 685 using district provided communication templates.

#### a) [District Communication Template for Positive Cases](#)

Staff will receive an email or will be hand delivered a hard copy if they do not have access to email. Parents will receive an email or hardy copy in the mail. As you inform students or employees of their possible exposure to COVID-19 maintain confidentiality as required by the Family Educational Rights and Privacy Act (FERPA), Americans with Disabilities Act (ADA), and HIPAA.

**What measures should be taken when a student, teacher or staff member has symptoms, is in contact with someone infected, or is diagnosed with COVID-19?** Source: [January 14, 2021 CDPH Consolidated Guidance](#)



**Table 2. Actions to take if there is a confirmed or suspected case of COVID-19 in a school**

	<b>Student or Staff with:</b>	<b>Action</b>	<b>Communication with school community</b>
1.	COVID-19 symptoms (i.e., fever, cough, loss of taste or smell, difficulty breathing) Symptom screening: per <a href="#">CDC Symptom of COVID-19</a>	<ul style="list-style-type: none"><li>• Send home</li><li>• Recommend testing (If positive, see #3, if negative, see #4).</li><li>• School/classroom remain open.</li></ul>	<ul style="list-style-type: none"><li>• No action needed.</li></ul>
2.	Close contact (†) with a confirmed COVID-19 case.	<ul style="list-style-type: none"><li>• Send home</li><li>• Exclude from school for 14 days from last exposure, per <a href="#">CDPH quarantine recommendations</a>.</li><li>• Recommend testing 5-7 days from last exposure (but will not shorten 10-day exclusion if negative).</li><li>• School/classroom remain open.</li></ul>	<ul style="list-style-type: none"><li>• Consider school community</li><li>• notification of a known exposure.</li><li>• No action needed if exposure did not happen in school setting.</li></ul>
3.	Confirmed COVID- 19 case infection.	<ul style="list-style-type: none"><li>• Notify the LHD.</li><li>• Exclude from school for 14 days from symptom onset date or, if asymptomatic, for 10 days from specimen collection date.</li><li>• Identify school contacts (†), inform the LHD of identified contacts, and exclude contacts (possibly the entire stable group ††) from school for 10 days after the last date the case was present at school while infectious.</li><li>• Recommend testing asymptomatic contacts 5-7 days from last exposure and immediate testing of symptomatic contacts (negative test results will not shorten 10-day exclusion). Disinfection and cleaning of classroom and primary spaces where case spent significant time.</li><li>• School remains open.</li></ul>	<ul style="list-style-type: none"><li>• School community notification of a known case.</li><li>• Notification of persons with potential exposure if case was present in school while infectious</li></ul>

4.	Symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition, or at least 10 days have passed since symptom onset	<ul style="list-style-type: none"> <li>May return to school after 24 hours have passed without fever and symptoms have started improving. School/classroom remain open.</li> </ul>	Consider school community notification if prior awareness of testing.
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(†) A contact is defined as a person who is within 6 feet from a case for more than 15 minutes cumulative within a 24-hour period, regardless of face coverings. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire stable group, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

(††) See Stable Group Guidance (page 5 of this document) for definition of a stable group. In some situations, (i.e., when seating charts are used, face covering is well adhered to, and teachers or staff have observed students adequately throughout the day), contact tracing and investigation may be able to determine more precisely whether each stable group member has been exposed. In this situation, those who were not close contacts could continue with in-person instruction.

## Guidance on School Closure

Source: [January 14, 2021 CDPH Consolidated Guidance](#)

CDPH defines a school [outbreak](#) as 3 or more confirmed or probable cases of staff or students occurring within a 14-day period who are epidemiologically-linked in the school, are from different households and are not contacts of each other in any other investigation cases (i.e., transmission likely occurred in the school setting).

### What are the criteria for closing a school to in-person learning?

Individual school closure, in which all students and staff are not on campus, is recommended based on the number of cases and stable groups impacted, which suggest that active in-school transmission is occurring. Closure should be done in consultation with the LHO. Situations that may indicate the need for school closure:

- Within a 14-day period, an outbreak has occurred in 25% or more stable groups in the school.
- Within a 14-day period, at least three outbreaks have occurred in the school AND more than 5% of the school population is infected.
- The LHO may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

**Length of closure:** 14 days, or according to a decision made in consultation with the LHO.

The State Safe Schools for All Technical Assistance teams ([TA teams](#)), comprised of experts across multiple state agencies, will be available to assist schools with disease investigation for

those with outbreaks that cannot find resources to investigate the outbreaks. The TA teams will also be available to help schools that close in order to identify and address any remediable safety issues.

### **If a school is closed, when may it reopen?**

Schools may typically reopen after 14 days and if the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the LHD

### **What are the criteria for closing a LEA?**

A school district should close if 25% or more of schools in a district have closed due to COVID-19 within a 14-day period and in consultation with the LHD.

### **If a LEA is closed, when may it reopen?**

LEAs may typically reopen after 14 days, in consultation with the LHD.

## **Site Contacts**

The following are staff

## Appendix – Isolation Room Guidelines



### DELANO JOINT UNION HIGH SCHOOL DISTRICT COVID-19 ISOLATION ROOM CRITERIA AND GUIDANCE

**Robert F. Kennedy High School**  
Location: MOD 1

Students or staff who develop symptoms will need to be evaluated and isolated for a short period of time in a designated non-threatening isolation area within the line of sight of adults to help mitigate risk of transmission. Staff or students who show symptoms while at school will be evaluated by the site's COVID Response Administrator or school nurse.

### STUDENTS WHO SHOW SYMPTOMS AT SCHOOL

- ☐ Students who screen positive or display symptoms of COVID-19 will be given a medical-grade mask and accompanied by a designated staff member to the designated isolation space where they can remain while arrangements are made for their return home.
- ☐ The student will be supervised by a staff member until they are picked up by a parent/guardian, emergency contact provided by parent, or released to another healthcare facility. It is essential the school have up-to-date contact information for every student.

### ISOLATION AREA

- ☐ **MOD-1** will serve as the isolation area separate from the health office at Robert F. Kennedy High School.
- ☐ Isolated staff/students should wear a medical face mask (preferred) or cloth face covering to contain secretions while in isolation
- ☐ Anyone entering the isolation room must wear appropriate personal protective equipment (PPE) including medical face mask, goggles or face shield, and a gown if there is potential for respiratory droplet spread.
- ☐ Immediately notify the parents or guardians of a symptomatic student and ask them to pickup the student and take them home or to a healthcare facility depending on the severity of their symptoms
- ☐ Students who may have COVID-19 symptoms will wait in this area until picked up by parent/guardian, emergency contact provided by parent, or released to another healthcare facility
- ☐ When parent or guardian arrives at school, parent/guardian should remain in their car and school staff should escort the student through the outside access door, when possible, directly to the parents car
- ☐ Once staff/student has vacated the isolation room, appropriate steps should be taken to disinfect the area.
- ☐ All students in the isolation area will be supervised by a staff member
- ☐ Social distancing of six feet or greater will be maintained in the isolation area

*Updated March 13, 2021*

- ☐ A separate bathroom will be designated for use by anyone in the isolation area

## STUDENTS RETURNING TO SCHOOL AFTER A COVID-19 DIAGNOSIS

- ☐ If a student who has been physically on campus receives a confirmed diagnosis of COVID-19, the Kern County Department of Public Health will be notified immediately.
- ☐ Those in close contact with the student will be notified and will be encouraged to get a COVID-19 test and quarantine at home until the test results are received.
- ☐ A student who tests positive for COVID-19 will isolate at home and be excluded from school for at least 10 days from the date of symptom onset or test date.
- ☐ Parents and guardians are encouraged to make an appointment for their child to get a COVID-19 test.

## TESTING PROCESS

Each school site has formed a Covid-19 Testing Task Force (CTTF) to assist in facilitating the process of self-administered testing. Students and staff will have access to weekly on-site COVID testing in collaboration with Valencia Branch Lab. RFK's small gym has been designated as the testing center for Kennedy staff and students. Once pre-registered, there's a quick check-in upon arrival at the site and COVID Response Administrator/School Nurse will be there to help oversee the testing. The test is free and the process should take less than 10 minutes, start to finish.

## MOVING FORWARD

We are continuing to monitor the evolving situation and recommend you follow guidelines issued by healthcare and government officials, like the Centers for Disease Control and Prevention (CDC) and the Occupational Safety and Health Administration (OSHA). m recommendations above are our interpretation of the latest guidelines.

For more helpful and up-to-date information regarding COVID-19, click on the following link: [CDC COVID19 Information](https://www.cdc.gov/covid19).





Robert F. Kennedy High School  
ENTRANCE AND EGRESS MOVEMENT MAP  
**PHASE 1-4**

**Buildings 100 – 600**  
Odd rooms to the right  
Even rooms to the left



Principal – Dolores Rodriguez 661.720.5117  
Assistant Principal – Les Lucas, Jr. 661.720.5103  
Assistant Principal – Valeria Rodarte 661.720-5110  
Learning Director – Jennifer Allen 661.720.5113  
School Nurse – Ana Hernandez 661.720.5296



- STUDENT DROP OFF LOCATIONS**
1. Use the lecture hall center parking lot
  2. Use the administration parking lot
  3. Use the gymnasium parking lot
  4. Late arrivals/early departures to the attendance window for assistance

# Robert F. Kennedy High School

## Campus Movement

- TRAFFIC FLOWS IN ONE DIRECTION: WHEN REPORTING TO FIRST CLASS OF THE DAY, EXITING CLASS FOR LUNCH; WHEN RETURNING TO SECOND PERIOD OF THE DAY; AND WHEN LEAVING LAST CLASS TO EXIT CAMPUS
- TRAFFIC FLOWS IN TWO DIRECTIONS WHEN LEAVING SECOND PERIOD OF THE DAY TO REPORT TO LAST CLASS

Circles represent outdoor tables w/ umbrellas





## Resources

This plan includes the latest guidance from the California Department of Public Health (CDPH). ***COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year (January 14, 2021):***

[https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated\\_Schools\\_Guidance.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf)

***CDPH Guidance Related to Cohorts (Updated September 4, 2020)***

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

***CDPH Outdoor and Indoor Youth and Recreational Adult Sports Guidance (Updated February 19, 2021):***

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx>

Additional information from the State of California and the CDPH is available at the ***State of California Safe Schools for All Hub***:

<https://schools.covid19.ca.gov/>

## Local Public Health Conditions

State assigned tier and status of activities in Kern County:

<https://covid19.ca.gov/safer-economy/>

Kern County Public Health (KCPH) Dashboard:

<https://kernpublichealth.com/2019-novel-coronavirus/>

## District COVID Safety Plan (CSP)

The COVID-19 Safety Plan (CSP) consists of two parts:

- 1) [COVID-19 Prevention Program \(CPP\)](#); and
- 2) [CDPH COVID-19 School Guidance Checklist](#).